



**Government of Jammu and Kashmir**  
**DIRECTORATE OF SCHOOL EDUCATION**  
**MUTHI CAMP JAMMU-181205**

The Chief Education officer  
Jammu

No. DSEJ/GAZ/Lect/ 38765-71 Dated 21-08-2026  
Sub: Provision of post for the drawal of salary in favour of Smt. Manjusha Kapoor Sr. Lecturer Chemistry GHSS Camp Nagrota, Jammu w.e.f August 2026 to onward.

Sir,

Refer to the subject and reference cited above. In this context, I am directed to convey to direct the DDO of Govt. Girls Higher Secondary School Mubarak Mandi, Jammu to draw the salary of Smt. Manjusha Kapoor Sr. Lecturer Chemistry Govt. Higher Secondary School Camp Nagrota, Jammu against the vacant post of Lecturer Sanskrit of the Govt. Girls Higher Secondary School Mubarak Mandi, Jammu w.e.f August 2026 to onward after fulfilment of all codal formalities as are required under rules and in accordance with the circular/instructions issued by the Finance Department vide No.104-F of 2018 dated 27-03-2018 and the allowances shall be regulated in accordance with the rule in vogue.

It should also be ensured by the concerned DDO that there is no double drawal on this account and he/she shall be personally responsible for cross checking that the concerned lecturer had attended official duties or was on sanctioned leave during the period for which the salary is to be drawn

*Manisha*  
(Manisha)JKAS  
Personnel Officer  
*21/8*

Copy to

1. Financial Advisor, Chief Account officer DSEJ for information.
2. Treasury Officer concerned for information.
3. Private Secretary to the Commissioner/ secretary to the Govt. school Education Department, Civil Secretariat, Jammu/Srinagar for kind information.
4. Principal Govt. Higher Secondary School Camp Nagrota, Jammu/ Govt. Girls Higher Secondary School Mubarak Mandi, Jammu for information and necessary action.
5. P.A to DSEJ for kind information of Director.
6. I/C Computer Section for uploading the order on the official website of this Directorate.