



Government of Jammu and Kashmir
School Education Department
(HUMAN RESOURCE MANAGEMENT SECTION)
Civil Secretariat, J&K

Most Urgent

**The Director,
School Education,
Jammu/Kashmir.**

No. Edu-HRM/115/2026-01 (7779814)

Dated: 12.08.2026

Subject: Information regarding Placement of PG Masters/PG Teachers in the discipline of Functional English.

Sir,

I am directed to refer you to the subject cited above. In this context, you are requested to furnish latest vacancy/incumbency position of Lecturers in the discipline of Functional English under promotion quota and also intimate whether any clear vacancies have arisen on account of retirement, promotion, resignation, death or any other reason.

You are further requested to furnish the following information/documents in respect of 16 PG Masters in the discipline of Functional English mentioned in "Annexure-A" to this communication for considering their placement as In-charge Lecturers as per eligibility and subject to availability of vacancies:-

- Vigilance clearance through the Electronic Vigilance Clearance Portal (<https://eadvcs.jk.gov.in>) in respect of the concerned PG Masters/PG Teachers.
- Work & Conduct and Integrity Certificates countersigned by the respective Director School Education Jammu/Kashmir as per **enclosed format**.
- Signed gradation sheet of APRs for the last 3 years as per the **enclosed format**.
- Details of PG Degree of these Masters/Teachers along with the recommendations, if any, of the Committee constituted vide Govt. Order No. 188-JK (Edu) of 2024 dated 15.03.2024.
- Details of Masters / Teachers, who have expressed their unwillingness or otherwise for placement as In-Charge Lecturer in Functional English, alongwith supporting documents.

Yours faithfully,

(Riyaz-ul-Haq) JKAS
Deputy Secretary to the Government
School Education Department

Directorate of School Education, Jammu

No. DSEJ/Gaz/Lect/ 38429-460

Dated 19-08-2026

Copy of the above letter No Edu-HRM/15/2026-01 (7779814) Dated 12-08-2026 regarding placement of PG Masters/Teachers in the discipline of **Functional English** as received from the Adm. Department is forwarded to the:-

1. Joint Director, SCERT Jammu/ Migrant Cell Jammu/Samagra,
2. Chief Education Officers of Jammu Division,
3. Principal, DIETS of Jammu Division,
4. I/C Computer Section for uploading the same on the official website.

For information and with the request to provide all requisite information/documents as desired by Administrative Department with in three day positively.

(Manisha) JKAS
Personnel Officer



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Yours faithfully,

(Riyaz-ul-Haq) JKAS
Deputy Secretary to the Government
School Education Department

"Annexure-A" to Communication No. Edu-HRM/115/2026-01
(7779814) Dated: 12.08.2026

S. NO	Revised STY. NO. AS PER G.O 298- JK (Edu) of 2026 dated 28.07.2026	NAME	DESIG	PLACE OF POSTING	DATE OF BIRTH	DATE OF 1 st APPTT	DATE OF PROMOTION AS MASTER	DATE OF PASSING PG
1	1	AJAZ AHMAD MALIK (RBA)	MASTER	HS DALWACH	05.01.1970	02.03.1999	30.03.2013	25-08-97
2	2	SYED ABDUL LATIEF	MASTER	BHSS BEERWAH	17.03.1970	31.03.1999	30.03.2013	22-04-97
3	3	FAROZA AKHTER	MASTER	GHS RAJBAGH	01.01.1969	27.05.1999	30.03.2013	31-05-97
4	4	MOHD FAROOQ SHAH	MASTER	HS NAZNEENPORA SHOPIAN	06.05.1967	02.01.2003	11.01.2017	19-12-01
5	5	GH. MUSTAFA KHAN	TEACHER	GMS BRINEL	15.03.1972	11.10.2001	--	01-12-99
6	6	TABASUM RASOOL BANDAY	TEACHER	BMS PATTAN	10.11.1972	10.10.2006	--	11-08-98
7	7	AB. QAYOOM GANAI	TEACHER	HS NILLOW KULGAM	02.12.1967	04.12.2006	--	11-08-99
8	8	MUNIZA NABI	TEACHER	GHSS KOTHIBAGH	26.04.1977	28.12.2006	--	26-04-03
9	9	GULSHAN KUMAR	TEACHER	HSS SUNDERBANI	15.07.1972	11.01.2007	--	25-11-98
10	10	SHEEBA PARVEZ	TEACHER	GHSS NAWAKADAL SGR	03.01.1979	10.05.2007	--	22.03.2002
11	11	MASRAT JAN	TEACHER	BHS BARTHANA	01.03.1971	10.05.2007	--	16-06-01
12	12	SEERAT SYED	TEACHER	BHS LALBAZAR	02.11.1975	10.05.2007	--	26-04-03
13	13	SUMERA HAMID	TEACHER	BHS AMDAKADAL	01.10.1975	10.05.2007	--	16-06-01
14	14	URFA ALI	TEACHER	BHSS NAWAKADAL	18.02.1976	10.05.2007	--	24-06-05

[Signature]

[Signature]

[Signature]

15	15	MASOOMA HUSSAIN	TEACHER	HSS KOTHIBAGH	05.08.1977	10.05.2007	--	23-06-05
16	16	JAHAN ARA RASOOL	TEACHER	GMS CHANAPORA	16.07.1971	10.05.2007	--	20-05-00

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WORK AND CONDUCT/INTEGRITY CERTIFICATE

It is certified that Work and Conduct of following Masters/Teachers in the discipline of _____ has remained satisfactory. Besides the service records, of these Masters have been carefully scrutinized and there is no doubt about their integrity.

These Masters/Teachers are not involved in any case in ACB nor any disciplinary/criminal proceedings are pending or contemplated against them as on date:-

Dated:- -08-2026

**Director
School Education
Jammu/Kashmir**



Gradation Sheet of APRs

S.No.	Snty No.	NAME	Status of APRs				
			Year	I	R	A	Grading

LS

Shilpi