

GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF SCHOOL EDUCATION, JAMMU
MUTHI CAMP ROAD JAMMU J&K-181205

Sub: - Physical verification of stores & stocks and report of any variation/non- serviceable items/equipments/ F&F etc. including constitution of committees at Directorate & District level.

Order No. 226

Dated 10-7-2024

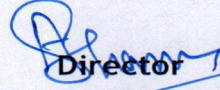
The Physical verification of stores & stocks is an annual exercise and should be conducted in Time-Bound manner. Hence, in supersession of all previous orders, sanction is hereby accorded for the constitution of committee for physical verification of stores & stocks in pursuance to Rule 213 of GFR 2017 & Rule 829 of J&K Financial code vol-I to physically verify the stocks & stores of Directorate of School Education, Jammu. & various office subordinate to this directorate as under: -

S.No	Name of Office	Committee for conducting Physical Verification
1	Direction Office	1. Personnel Office, DSEJ 2. Chief Accounts Officer, DSEJ 3. DD (Planning) DSEJ 4. AAO, DSEJ 5. SO (Mr. Liaqat Ali) DSEJ 6. Mr. Vishal Gorka (JA) Computer Section, DSEJ
2	CEO concerned District	1. Representative of Directorate of School Education, Jammu. 2. Principal Govt. HSS Boys /Girls (concerned District H.Q) 3. Deputy CEO/ZEO/High School/Incharge MS/Incharge PS & other office concerned District
3	The CEOs of respective district will further constitute committees for the offices of Dy. CEO/ZEO/HSS/HS/MS/PS and other offices so that the stores stocks are verified for each office of Jammu Division.	

The storekeeper of this Directorate will coordinate the physical verification of stores/ stocks and lend all support to the committee members at S.no. 1 above.

The whole exercise of physical verification of stocks & stores shall be completed within 30 days from the date of issuance of this order. Therefore, it is directed to all the concerned officials to initiate the process of the physical verification of the stocks stores & identify the unserviceable/repairable stores with report of excess & shortage, if any.

The District teams carrying out physical verification of store/stock of CEO Offices/ZEO Office/ HSS/HS/MS/PS etc. shall submit the compliance report to this directorate by or before 10th of October, 2024 after preparation of electronic data base of all verified stores/stocks for future use.


 Director
 School Education Jammu

No: - DSEJ/ 16569-93.

Dated: 10-07-2024

Copy to the: -

1. Principal Secretary to Government, School Education Department, J&K for information.
2. All Joint Directors, Jammu Division for information.
3. Personnel Officer, DSEJ, for information & compliance.
4. Chief Accounts Officer, DSEJ for information & compliance.
5. Deputy Director (Planning) DSEJ, for information & compliance.
6. All Chief Education Officers of Jammu Division for info. & compliance.
7. Assistant Accounts Officer, DSEJ, for info & compliance
8. Section Officer (Mr. Liaqat Ali) DSEJ for info & compliance.
9. Mr. Vishal Gorka, Jr. Asstt., Computer section, DSEJ for info & compliance.
10. Storekeeper, DSEJ for info & compliance.
11. Incharge computer section for uploading on the official website of DSEJ.
12. Office copy.