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**Government of Jammu & Kashmir**  
**DIRECTORATE OF SCHOOL EDUCATION JAMMU**  
**MUTHI CAMP, JAMMU - 181205**  
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Sub: Drawal of Salary in favour of Smt. Vandhana Manhas, Master (Surplus) Govt. Middle School, Bhour Ward No. 1 (Satwari).  
 Ref: Chief Education Officer, Jammu's letter No. CEOJ/NG/16286 dated 23-11-2024 .

**Order No. 383 - DSEJ of 2024**  
**Dated: 07/12 - 2024**

1. Sanction is hereby accorded to the drawal of salary in favour of Smt. Vandhana Manhas, Master (Surplus) Govt. Middle School, Bhour Ward No.1 (Satwari) w.e.f April-2024 to onwards, against the vacant post of Master Govt. High School, Pindi Sarochan zone Arnia.
2. The Headmaster, Govt. High School, Pindi Sarochan zone Arnia shall draw & disburse the salary w.e.f April-2024 to onwards, in faovur of Smt. Vandhana Manhas, Master (Surplus) Govt. Middle School, Bhour Ward No. 1 (Satwari), against the vacant post of Master after observing all the codal formalities as are required under rules and in accordance with the circular instructions of the Finance Department issued vide No. 104-F of 2018 dated 27-03-2018. The allowances shall be regulated in accordance with the rules in vogue, it should also be ensured by the concerned DDO that there is no double drawl on this account and the DDO shall be personally responsible for verifying that the concerned Master has attended official duties or was on sanctioned leave during the period for which the salary is to be drawn.
3. The order shall be implemented only if received through the official E-mail i.e dse.jammu@jk.gov.in.
4. The order is also available on the official website i.e schedujammu.nic.in of the Directorate.

  
**Director**

2 School Education  
 6/12  
 Jammu

Dated: 07-12-24 

No. DSEJ/NG/M/7450561/ 27794-99  
 Copy To:-

1. Chief Accounts Officer of this Directorate for information & necessary action.
2. Chief Education Officer, Jammu for information & necessary action.
3. Treasury Officer concerned for information.
4. PS to Principal Secretary to Government, School Education Department, Civil Secretariat, J&K, Jammu for kind information.
5. I/c Computer Section for uploading the order on the official website.
6. Office Order file.