



DIRECTORATE OF SCHOOL EDUCATION JAMMU

**Aadharshila USER MANUAL FOR CLASS
PASS STUDENT TO COMMON POOL
AND FETCHING FROM COMMON POOL**



AADHASHILA USER MANUAL

MOVE PASSED STUDENT TO COMMON POOL

Step 1: Login to Aadharshila using below link

http://schedujammu.nic.in/Aadhars_hila/

Step 2: Click on Click here to login

Step 3 : Enter Username and Password and verification code and click on Login



Login

Username

Password

enter verification code

FXXCRR

Login



AADHASHILA USER MANUAL

MOVE PASSED STUDENT TO COMMON POOL

Step 4: On Successful login Home Screen shown on right side will appear

Step 5: Click on Student Registration

Step 6 : On Click of Registration screen as shown on right side will open



School Profile



Student Registration



Staff Evaluation



Finance

Registration New Student

UDISE Code:1130904601 | Welcome GMS MUTTH MAIRA | Logout



HOME REGISTER NEW STUDENT STUDENT DETAILS BANK DETAILS HEALTH CARD FEE INFORMATION FOR DIRECTORATE

UPDATE CLASSES TRANSFER STUDENT REGISTERED STUDENTS LIST PULL STUDENT (COMMON POOL)

Search Exist Student Records

Enter Student Reg. No.:

School Area

Is Previous Class from Same School?*

Yes No

Class*

Subjects Area

Compulsory Subjects - English, Math

Dogri Punjabi Kashmiri Pahari Gojri Bodi

Hindi Urdu



AADHASHILA USER MANUAL

MOVE PASSED STUDENT TO COMMON POOL

Step 7: Click on Update class, Screen as shown will appear

Step 8: Select the class, and tick shift to Common Pool, Select session to update 2022-23 and Click on search

Step 9 : On Click of search list of students of that class will appear as shown in screen

UDISE Code:1130904601 | Welcome CMS MJTTH MAIRA | Logout

HOME REGISTER NEW STUDENT STUDENT DETAILS - BANK DETAILS HEALTH CARD FEE INFORMATION FOR DIRECTORATE

UPDATE CLASSES TRANSFER STUDENT REGISTERED STUDENTS LIST PULL STUDENT (COMMON POOL)

Session to Update:

Search by Class: OR Search by Name:

Shift To: Class Common Pool

Search

Website Designed, Developed and Hosted by National Informatics Centre, Jammu & Kashmir
Contents provided by Directorate Of School Education, Jammu

HOME REGISTER NEW STUDENT STUDENT DETAILS - BANK DETAILS HEALTH CARD FEE INFORMATION FOR DIRECTORATE

UPDATE CLASSES TRANSFER STUDENT REGISTERED STUDENTS LIST PULL STUDENT (COMMON POOL)

Session to Update:

Search by Class: OR Search by Name:

Shift To: Class Common Pool

Search

Registration No	Name	Father Name	Mother Name	DOB	Current Class	Session	
2012151925	Diksha Devi			03 Mar 2009	VIII		<input type="button" value="Shift to Common Pool"/>
2012152013	Aya Bharti			05 Jul 2008	VIII		<input type="button" value="Shift to Common Pool"/>
2012152050	Jagdish Chander			10 Feb 2009	VIII		<input type="button" value="Shift to Common Pool"/>
2012152087	Monika Sharma			22 Jun 2007	VIII		<input type="button" value="Shift to Common Pool"/>
2012152128	Taniya Sharma			18 Sep 2008	VIII		<input type="button" value="Shift to Common Pool"/>



AADHASHILA USER MANUAL

MOVE PASSED STUDENT TO COMMON POOL

Step 10: Click on **Shift to common Pool** and Students will be moved to common pool . This Student will then be given his aadharshila ID and using this Id School where he/she takes admission can fetch from Common Pool



HOME REGISTER NEW STUDENT STUDENT DETAILS BANK DETAILS HEALTH CARD FEE INFORMATION FOR DIRECTORATE

UPDATE CLASSES TRANSFER STUDENT REGISTERED STUDENTS LIST PULL STUDENT (COMMON POOL)

Session to Update:

2022-2023

Search by Class:

VIII

Search by Name:

Max 30 Chars

OR

Shift To: Class Common Pool

Search

Registration No	Name	Father Name	Mother Name	DOB	Current Class	Session	
2012151976	Diksha Devi			03 Mar 2009	VIII		Shift to Common Pool
2012152013	Agya Bharti			05 Jul 2008	VIII		Shift to Common Pool
2012152050	Jagdish Chander			10 Feb 2009	VIII		Shift to Common Pool
2012152087	Monika Sharma			22 Jun 2007	VIII		Shift to Common Pool
2012152128	Taniya Sharma			18 Sep 2008	VIII		Shift to Common Pool



AADHASHILA USER MANUAL

PULL PASSED STUDENT FROM COMMON POOL

Step 1: Enter Student ID and click on search

Step 2 : Check Student details ,If you want to pull this student in you school tick on the box right to text “select if you want to pull above student”

Step 3 : On Selection of checkbox a section to select class and pull student button will appear as shown in screen shot

Step 4 : Select the class you want to pull this student to in your school and click on Pull Student button. The Student will then start appearing in your school in selected class

The screenshot displays the 'Search Student' interface. At the top, there is a search bar with the label 'Enter Student Reg. No.' and a 'Search' button. Below this is the 'Student Detail' section for a student named 'Diksha Devi'. The details include: District: Jammu, Age: 10, Gender: Female, Nationality: Indian, Stream: Shifted to CP, and Pull Status: Available. A checkbox labeled 'Select if you want to pull above student.' is checked. Below the details, a dropdown menu for 'Select class in which you want to pull' is open, showing options from Nursery to XII Pass. A 'Pull Student' button is visible at the bottom right.

Field	Value
Student Name	Diksha Devi
Class	VIII
Subjects	Dogri,Hindi,
District	Jammu
Age	10
Gender	Female
Is Domicile?	No
Date of Birth	03-Mar-2009
Nationality	Indian
Stream	Shifted to CP
Pull Status	Available
Dropout Reason	Shifted to CP

THANK YOU