

**Government of Jammu & Kashmir
DIRECTORATE OF SCHOOL EDUCATION, JAMMU**

CIRCULAR NO. : 12-DSEJ OF 2020

DATED : 04-04-2020

**Subject:-DSEJ's Home Assignments to strengthen Project DSEJ's Home Classes-
Guidelines thereof.**

Ref: This office Circular No: 11-DSEJ of 2020 dated 27.03.2020.

It is noted with satisfaction that the teaching fraternity of Jammu division has responded overwhelmingly to the DSEJ's Home Classes announced vide circular dated 27.3.2020 referred above and have been contributing recorded lessons despite all constraints. Similarly, various whatsapp groups at school level have also been created by teachers. However, there is need to streamline and coordinate the creation and working of whatsapp groups at district and school level to establish direct interface with students and besides teaching and doubt clearing, activity based assignments can be given to students in an organized manner. Therefore in continuation of the circular referred above, it is enjoined upon all concerned that following instructions shall be acted upon in letter and spirit with immediate effect:

1. All Joint Directors to get Level 1 whatsapp group created comprising of concerned CEOs, Principal DIETs, ZEOs. All the JDs shall also be part of these groups. The main objective of this group shall be to discuss the strategy for how best to involve and engage maximum number of students in home classes. They shall also discuss how to reach out to students who don't have android phones but do have contact numbers.
2. For ground level dissemination of strategy decided at the Level of JDs, at Level 2, whatsapp groups of ZEOs comprising of Heads of schools under their jurisdiction and the groups of Principals of Higher Secondary Schools and HMs of High Schools shall be created.
3. At level 3, head of each school shall create whatsapp group of his/her school to further discuss these strategies.
4. At level 4, whatsapp groups of teacher in-charges shall be created with students of each class particularly from classes 6th to 12th. For lower classes, home classes/home assignments may be given through parents.

To make these groups operational and meaningful, following broad guidelines shall be followed:

1. While DSEJ Home classes are taking care of lectures on topics as per academic calendar, it is imperative to consolidate and strengthen the dissemination of these lectures through interactive teaching learning process. Therefore, basic objective of DSEJ Home assignments is to create an interactive platform for all students

and teachers through whatsapp groups for students having android phone facility and for those who don't have this facility, through simple telephonic calls for engagement of the child through self study and doubt clearing. Innovative and creative ideas of all teachers as well as students shall be implemented to make the programme successful.


2. For maximum reach out to students, DSEJ's Home Assignments shall make use of all modern means of technology like Zoom, Video conferencing , telecast through cable network, DoorDarshan etc.
3. Specific instructions as well as indicative home assignments shall be uploaded regularly on our departmental website on Student Corner under the name DSEJ's Home Assignments. This shall be the focal point from where all whatsapp groups from Level 1 to 4 shall be monitored and coordinated. There shall be the common platform on behalf of directorate for resolving all type of queries/problems of teachers faced during this exercise.
4. All the Heads of schools must prepare the list of teachers or group of teachers to assign them duties for preparing lecture videos, contacting students/parents/guardian for online engagement of students, daily reporting of the engagements/attendance/topic covered, and the same be shared with concerned higher authorities through the whatsapp groups to be created as per the above mentioned instructions.
5. DSEJ's Home Classes and DSEJ's Home Assignments shall work in tandem. Through School level whatsapp groups, all schools shall make students aware both the initiatives so that they can avail maximum benefit out of these and also share feedback for improvement.
6. All teachers to keep themselves updated must visit Directorate's website www.schedujammu.nic.in on daily basis.
7. All schools will get weekly programme of Home assignments on the Directorate's website however; assignments can also be uploaded as and when required, all concerned to check website regularly.
8. All concerned must prepare to begin these classes w.e.f 06.04.2020, those who are already involved in DSEJ's Home Classes through video lectures on our departmental website and through school whatsapp groups may consolidate to strengthen their further working.
9. All concerned may note that this is the beginning of new era of e-classes which can be useful even during normal times for better and focused attention on studies and especially during unfavourable conditions (pandemics, floods, frequent strikes in J&K, & border shelling etc. So, it would be a great achievement for the department if we all could assemble our efforts to craft the structure for Virtual Studies.

10. DSEJ's Home Classes will also take ahead the agenda of **"Ek Bharat Shreshtha Bharat", "Swachh Bharat Abhiyan", "Jal Shakti Abhiyan", "Ban on Single Use Plastic" , "Fit India", "Rainwater Harvesting" , "Earth First" , "Counselling& Well Being" and various initiatives of the directorate** as it will be mix of academic and creative exercises. Students of different age groups will be given fun filled activity based assignments and those having access to android phone can prepare a self video on above mentioned and other relevant themes. Best videos will be uploaded on the departmental website under Shining Stars category, an already launched programme of honouring our students/teachers who excel in various fields.
11. Various competitions shall also be announced like Essay writing, painting, art and craft, recycling plastic waste, table learning etc. For those who cannot participate in online contests, school level competitions can be held in various fields after opening of schools.

It may be noted that DSEJ's Home Classes & Home Assignments shall become permanent feature and the directorate shall keep on making value additions for further improvement in future.

Dr. Surinder Kumar, Teacher shall be the Nodal Officer for on ground implementation of the DSEJ's Home Assignments who can be contacted on Mobile number 9419116290 for further queries. Other teachers/officials shall also be associated as per requirement.

Dr. Surinder Kumar (Nodal Officer) shall start immediate compilation of the data of whatsapp groups already created and shall coordinate the creation of remaining whatsapp groups wherever yet to be created, as per the instructions mentioned above. All the concerned Officers/Officials shall cooperate with him to complete the assignment at an earliest.


(Anuradha Gupta) KAS
Director School Education
Jammu

No.DSEJ/SEQM/9280-9306

Dated: 04-04-2020

Copy to the:

1. Principal Secretary to the Government, School Education Department, Civil Secretariat, Jammu for favour of information.
2. Joint Directors (all) of this directorate & Districts for favour of information.
3. Joint Director Information (Jammu) J&K for favour of information with the request to publish the same in at least three dailies.
4. Chief Education Officer(s)_____ (all), Jammu Division for information and n/a.
5. Principal DIET(s)_____ (all), Jammu Division with for information and n/a.
6. I/C Website DSE, Jammu for uploading this Circular on official website of the Directorate.