

GOVT. OF JAMMU & KASHMIR
DIRECTORATE OF SCHOOL EDUCATION, JAMMU

Subject:- Post- Facto Permission cases of Lecturer/Master for making entry in the Service records.

ORDER

As recommended by the District Level Committees, post facto sanction is hereby accorded in respect of the following in service teaching staff of this department to the grant of permission to make entry of degrees in their service record, who have passed the Examination from the Kashmir and IGNOU Universities during the session shown against each in private capacity through correspondence subject to the following conditions.

- 1/ That the teaching staff who have applied for permission has passed the said examination and leave availed by him/her has been entered in his/her service record and have also sought the prior permission from the concerned CEO.
- 2/ That the Drawing and Disbursing Officers will be further personally accountable for any financial lapse, in case at any stage, it is found that the official has been paid for the period he/she was undergoing his/her regular class work in the University while being shown present in the Institution, with a view to ensure that nothing of this sort happens and the certificate from the concerned University/Head of the Department should be obtained certifying the period for which the official has attended the class work so that accordingly corresponding action of sanctioning of leave could be entailed to avoid in any irregularity/financial lapse.
- 3/ That the DDO concerned while making the entry of the qualification in the Service Book shall clearly mention that the concerned official /officer has passed the requisite qualification in private capacity through Campus of the concerned University indicating the reference of permission accorded by this Directorate.

S.No.	Name of Distt.	Name of Official	Desig.	Place of posting	Subject	University	Yr. of Passing	Nature of leave availed.
1	Jammu	Tilak Raj	Master	HS Seri Palai	M.A. (Economics)	IGNOU	2016	08 Day casual leaves in the years 2013, 2014 & 2016
2	Jammu	Poonam Gandotra	Lecturer	GGHSS Bazar Quasaban	B.Ed.	Kashmir	2016	15 and half day Casual leaves in the year 2012, 2013 & 2015/Pooja Holidays w.e.f. 12-11-2012 to 17-11-2012/Maternity leave w.e.f. 14-01-2013 to 24-01-13 & 01-03-13 to 22-03-13.

This is issued with the approval of Director School Education, Jammu.

(Signature)
Joint Director (T/g)
Directorate of School Education,
Jammu

Dated : 25.08.2017
21/8/17
21/8

No : DSEJ/Trg/ 27067-70
Copy to the :-

- 1 P.A to Director School Education for information of worthy Director;
- 2 Chief Education Officer Jammu for information and n/a;
- 3 Principal/Headmasters(B/G)----- for information and n/a;
- 4 Office Record.