

GOVERNMENT OF JAMMU & KASHMIR
DIRECTORATE OF SCHOOL EDUCATION JAMMU

Order:- 420 of DSEJ
Dated:- 11-11-2020

Subject: Conduct of Annual Assessment/ Examination from Classes 1st to 9th for Session 2019-20 Winter Zone, Jammu Division.

Consequent upon the deliberations held during the meeting of Principal DIETs in the light of advice of academic committee of JKBOSE and the communication of Director SCERT dated 29-10-2020, following decisions have been taken regarding conduct of annual examination/ assessment of classes 1st to 9th for session 2019-20 winter Zone Jammu division. In view of the closure of the schools and conduct of the classes through online mode as well as community classes it is imperative to conduct these exams in an unconventional manner. Therefore, the following guidelines are being issued to be followed by all schools:

Class 1st to 7th:

Instead of conventional examination, child friendly assessment shall be conducted at school level for the current academic session from 3rd week of November. It shall be ensured that the assessment is child friendly and is conducted through the same medium in which the classes have been conducted so far viz; online classes and community classes etc. To ensure that the uniform models of assessment tools are used by all schools while retaining the flexibility of mode of conduct as well as actual questionnaire to be used, a committee of the following officers is constituted to supervise the smooth conduct of school based assessments which shall be reported to the directorate on daily basis:

1. Principal DIET Doda (Convenor)
2. Principal DIET Kathua (Member)
3. Principal DIET Reasi (Member)
4. Principal DIET Poonch (Member)
5. Principal DIET Rajouri (Member)
6. Principal DIET Ramban (Member)
7. Principal DIET Kishatwar (Member)
8. Principal DIET Udhampur (Member)

- A The committee shall provide model assessment tools which should focus on
- a. Assessment of basic learning outcomes/skills.
 - b. Assessment of conceptual clarity in different subjects.

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- c. Assessment of participation of child in allied online/community based activities.
- B. The committee shall ensure that every student is assessed as per the model evolved and the progress report card of the student shall reflect his/her assessment through grades instead of marks.
- C. The committee shall also ensure that wherever any learning gaps are found among the students, these should be immediately covered through remedial teaching before exposing him/her to the curriculum of higher class.

Class 8st and 9th:

The aforesaid Committee will also monitor the examination of Class 8th and 9th and will also provide advice and guidance to the school heads. The concerned Chief education Officers shall render all logistic support wherever required.

Under the supervision of the above committee, the concerned DIETs shall guide the schools in conducting school based assessment and monitor whole exercise through their faculty and other field functionaries including Cluster Heads and ZEOs as well. The concerned school shall setup the test papers as per the Assessment Scheme and the evaluation shall be done at school level. The tabulations of result from Class 1st to 7th shall be done at School level by both govt. and private schools and the same shall be countersigned by Cluster heads.

For the examination of the Class 8th and 9th, the concerned school shall setup question papers for uniform assessment of students, a sample question paper as per syllabus has already been prepared by JKSCERT and sent to the districts for making its reach to the schools well in time. After the conduct of exams, the concerned DIET shall issue the achievement cards for class 8th students depicting their grades. Principal DIET shall meet out the expenditure on the result compilation and preparation of the achievement cards of the students out of available Middle Standard examination funds on his account as per the prescribed norms invogue. However, in respect of private schools students, actual expenses to be incurred on preparation of the same shall be worked out and charged from private schools.

The following instructions be followed in letter and spirit.

- The concerned DIETs shall monitor the whole exercise through HODs, DIET faculty and the field functions i.e. HM, ZEO and school Principals.
- The Principal DIET's shall prepare a thorough plan for remedial measures to be taken up to bridge the learning gaps among the students through various modes of remedial teaching learning processes.
- The principal DIETs in due consultation with the concerned CEO shall issue date sheet for their respective Districts after consultation with the concerned complex Heads/schools.

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- The concerned school Heads shall ensure that all SOPs are strictly followed in view of COVID-19 and shall coordinate with the concerned CEOs and Chief Medical officers regarding the same.
- The examination process for Class 8th and 9th shall start as per the date sheets notified by Principal DIETs
- Private schools who have already conducted the examination for Class 9th need not to conduct the examination afresh.

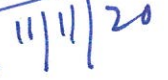
Apart from above, the following guidelines shall also be adhered:

- The concerned HOS shall place all SOP's in place which includes Masks/Sanitizers/Soap etc.
- The concerned HOS shall also arrange the heating and lighting in the schools 3 days prior of the conduct of examination.
- The concerned CEO shall constitute a Team of officers to ensure SOP's are in place for conduct of examinations.
- The concerned CEO shall take up the matter with District Disaster Management Authority and ensure no area where examination is being conducted falls under Red Zone in lieu of standing norms notified by the competent authority.


Anurdha Gupta (KAS)

Director School Education

Jammu.



NO: DSEJ/Gen/33948-73

Dated: 11-11-2020

Copy to the:

1. Administrative Secretary to Government School Education Department Civil Secretariat Jammu for kind information.
2. Joint Directors School Education Department (All) Jammu Division for information and necessary action.
3. OSD to advisor (B) to Hon'ble Lt. Governor for information to advisor.
4. Chief Education Officers (All) Jammu Division for information and necessary action.
5. Principals DIET's (All) for information and necessary action.
6. Principals Hr. Sec. Schools/ZEO s of Winter Zone Jammu Division for information and necessary action.
7. I/c Website for uploading this order on the departmental website
8. Office Record.