



GOVERNMENT OF JAMMU AND KASHMIR  
**DIRECTORATE OF SCHOOL EDUCATION JAMMU**  
MUTHI CAMP ROAD, JAMMU J&K -181205

0191-2598803  
www.schedujammu.nic.in  
caodsej@gmail.com

Demand No : 08 Finance Department  
Head of Department : 0701 Director School Education Jammu  
Major Head of Account : 2071 Pensions and Other Retirement Benefits  
Sub Major Head : 01 Civil  
Minor Head : 115 Leave Encashment Benefits  
Group Head : 0099 General  
Sub Head : 2190 Secretary Finance  
Detailed Head : 670 Leave Encashment

**01-Elementary Scheme**

Sub: Allotment under Object / Detailed Head: 670 Leave Encashment for the year 2017-18.

**ORDER**

As approved by Director School Education Jammu, Sanction is hereby accorded to the allotment of funds under Major Head-2071 Pension and Other Retirement benefits, 01- Civil /115 Leave Encashment Benefits in favour of the Principal DIETs of Jammu Division under **(01-Elementary Scheme)** in order to meet the expenditure for the year 2017-18 subject to the following conditions indicated below:

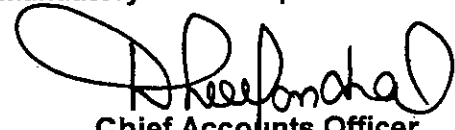
The amount is debitable to the Account Head: 2071 Pension and Other Retirement Benefits as per 6-Tier Classification given above.

**The amount is released after taking into consideration the list of retirees including backlog cases, which was furnished to the Directorate during Revised Budget.** The Leave sanctioning authorities shall carefully verify the service record of the retiring Govt. employees while sanctioning leave encashment/retirement benefits. In case any excess payment is found made/detected, the leave sanctioning authorities shall be personally responsible.

The DDO will operate upon the grants strictly under rule. The DDO shall ensure that the claim of Cash-In-Lieu is drawn on or after the date of retirement and not before the date of retirement. The DDO will further verify the claim and ensure that period of retaining during vacation is authorized by the competent authority. The DDO shall ensure that the leave encashment is disbursed in favour of that retiree only whose case stands kept in Revised Estimates / Budget Estimates.

**The Directorate has to be informed of the expenditure incurred / disbursement made by the DIETs under this Major Head.**

**Uploading of all data /expenditure on BEAMS is mandatory. Non-compliance shall be viewed seriously.**

  
Chief Accounts Officer  
Directorate of School Education  
Jammu

No: DSEJ/Accts/ 8899-8909

Dated: 08.02.2018

Copy to the:-

1. Principal Accountant General, Jammu.
2. Chief Education Officer (All) / Principal DIET (All) concerned for information.
3. Treasury Officer Concerned.
4. I/c Computer Section for uploading on official website: [www.schedujammu.nic.in](http://www.schedujammu.nic.in).

Email-Id:  
caodsej@gmail.com



GOVERNMENT OF JAMMU AND KASHMIR

Contact Number:  
0191-2598803

## DIRECTORATE OF SCHOOL EDUCATION JAMMU

MUTHI CAMP ROAD, JAMMU J&K -181205

Anexure "A" to this office Order No:

DSEJ/Accts/Budget/CIL/2017-18/ 8899-8909

Dated: 08 -02-2017

670: Leave Encashment

01 - ELEMENTARY EDUCATION

Name of the District/ Principal DIETs	Amount Already Allotted	Amount Now Allotted	Figures in Lakh
			Total Amount Allotted
Jammu	5.10000	14.23000	19.33
Kud, Udhampur	0.00000	8.77000	8.77
Samba	14.02000	0.00000	14.02
Basohli, Kathua	8.00000	0.00000	8.00
Reasi	0.00000	13.29000	13.29
Banihal, Ramban	0.00000	0.00000	0.00
Kishtwar	12.31000	6.34000	18.65
Doda	5.08000	5.16000	10.24
Poonch	11.10000	0.00000	11.10
Rajouri	0.00000	14.00000	14.00
<b>Grand Total</b>	<b>55.61000</b>	<b>61.79000</b>	<b>117.40</b>

Note: Funds wherever not required be surrendered immediately.

Chief Accounts Officer  
Directorate of School Education  
Jammu



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**Demand No** : 07 Education Department  
**Head of Department** : 0701 Director School Education Jammu  
**Major Head of Account** : 2202 General Education  
**Sub Major Head** : 01 Elementary Education  
**Minor Head** : 101 Govt. Primary Schools.  
**Group Head** : 0099 General  
**Sub Head** : 0254 Director School Education Jammu  
(Primary School Boys)  
**Detailed Head** : 071 Medical Reimbursement

**Sub: Allotment under Object / Detailed Head: 071 Medical Re-imburement for 2017-18.**

**ORDER**

As approved by Director School Education Jammu, sanction is hereby accorded to the allotment of funds under Major Head 2202- General Education Medical Re-imburement as per classification given above in favour of the Chief Education Officers (All) / Principal DIETs (All) of Jammu Province to the extent as mentioned against each in the Annexure "A" in order to meet the expenditure for the year 2017-18 subject to the following conditions indicated below.

The funds under this object of expenditure being allotted are subject to its further distribution to the concerned Drawing & Disbursing Officers.

The DDO is authorized to operate upon the funds after observing all codal formalities. The DDOs shall be held responsible for any over payment not covered under rules. The DDO shall further ensure that the vouchers and other related documents appended with **Medical Re-imburement Claims** are genuine and where there is any doubt about the bonafide of the claim, the same should be got verified from the concerned Hospital/doctors before admitting the legitimate claim for payment. He / She shall personally be responsible for payment of false claims not covered under rules. Special attention is required to this Circular No: DSEJ/Accts/PS/1267 dated 23.11.2004 in addition to framed rules amended from time to time ensuring the dependency of the patient. **Admissibility / genuineness of each case be the sole responsibility of the DDO concerned.**

  
**Chief Accounts Officer**  
**Directorate of School Education**  
**Jammu**

No: DSEJ/Accts/ 8878-98

Dated: 08.02.2018

Copy to the:-

1. Principal Accountant General, Jammu.
2. Chief Education Officer (All) for information.
3. Principal DIET (All) for information.
4. Treasury Officer Concerned.
5. I/c Computer Section for uploading on official website: [www.schedujammu.nic.in](http://www.schedujammu.nic.in).

Email-Id:  
caodsej@gmail.com



GOVERNMENT OF JAMMU AND KASHMIR

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0191-2598803

# DIRECTORATE OF SCHOOL EDUCATION JAMMU

MUTHI CAMP ROAD, JAMMU J&K -181205

Anexure "A" to this office Order No:

DSEJ/Accts/Budget/2017-18/ 8878-98

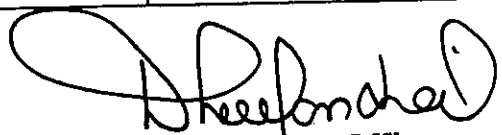
Dated: 08-02-2018

071 - Medical Reimbursement

01 - ELEMENTARY EDUCATION

			Figures in Lakhs
Name of the District/ Chief Education Officer	Amount Already Allotted	Amount Now Allotted	Total Amount Allotted
Jammu	8.480	26.610	35.090
Udhampur	2.200	0.000	2.200
Samba	0.580	0.000	0.580
Kathua	1.750	4.290	6.040
Reasi	2.950	0.000	2.950
Ramban	3.320	15.250	18.570
Kishtwar	4.000	15.070	19.070
Doda	7.200	36.150	43.350
Poonch	3.000	12.560	15.560
Rajouri	12.590	55.710	68.300
<b>Total CEOs</b>	<b>46.070</b>	<b>165.640</b>	<b>211.710</b>
Name of the District/ Principal DIET	Amount Already Allotted	Amount Now Allotted	Total Amount Allotted
DIET-Jammu	4.500	0.000	4.500
DIET-Kishtwar	2.600	0.000	2.600
DIET-Poonch	5.030	3.000	8.030
DIET-Reasi	0.000	0.000	0.000
<b>Total DIETs</b>	<b>12.130</b>	<b>3.000</b>	<b>15.130</b>
<b>Grand Total</b>	<b>58.200</b>	<b>168.640</b>	<b>226.840</b>

Note: Funds wherever not required be surrendered immediately

  
Chief Accounts Officer  
Directorate of School Education  
Jammu



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**Demand No** : 07 Education Department  
**Head of Department** : 0701 Director School Education Jammu  
**Major Head of Account** : 2202 General Education  
**Sub Major Head** : 02 Secondary Education  
**Minor Head** : 001 Direction & Administration  
**Group Head** : 0099 General  
**Sub Head** : 0274 Director Education Jammu  
**Detailed Head** : 071 Medical Reimbursement

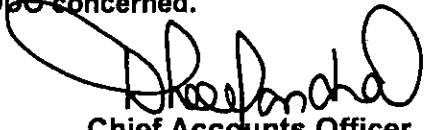
**Sub: Allotment under Object / Detailed Head: 071 Medical Re-imburement for 2017-18.**

**ORDER**

As approved by Director School Education Jammu, sanction is hereby accorded to the allotment of funds under Major Head 2202- General Education Medical Re-imburement as per classification given above in favour of the Chief Education Officers (All)/ Chief Account Officer, DSEJ to the extent as mentioned against each in the Annexure "A" in order to meet the expenditure for the year 2017-18 subject to the following conditions indicated below.

The funds under this object of expenditure being allotted are subject to its further distribution to the concerned Drawing & Disbursing Officers.

The DDO is authorized to operate upon the funds after observing all codal formalities. The DDOs shall be held responsible for any over payment not covered under rules. The DDO shall further ensure that the vouchers and other related documents appended with **Medical Re-imburement Claims** are genuine and where there is any doubt about the bonafide of the claim, the same should be got verified from the concerned Hospital/doctors before admitting the legitimate claim for payment. He / She shall personally be responsible for payment of false claims not covered under rules. Special attention is required to this Circular No: DSEJ/Accts/PS/1267 dated 23.11.2004 in addition to framed rules amended from time to time ensuring the dependency of the patient. **Admissibility/ genuineness of the case is the sole responsibility of the DDO concerned.**

  
**Chief Accounts Officer**  
**Directorate of School Education**  
**Jammu**

**No: DSEJ/Accts/ 8867-77**  
Copy to the:-

**Dated: 08.02.2018**

1. Principal Accountant General, Jammu.
2. Chief Education Officer (All) for information.
3. Treasury Officer Concerned.
4. Nazir, DSEJ for information.
5. I/c Computer Section for uploading on official website: [www.schedujammu.nic.in](http://www.schedujammu.nic.in).

Email-Id:  
caodsej@gmail.com



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## DIRECTORATE OF SCHOOL EDUCATION JAMMU

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Anexure "A" to this office Order No:

DSEJ/Acctts/Budget/2017-18/ 8867-77

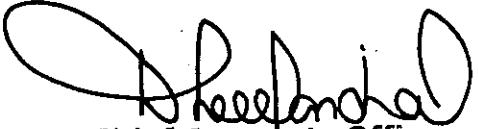
Dated: 08 -02-2018

071 - Medical Reimbursement

02 - SECONDARY EDUCATION

Name of the District/ Chief Education Officer	Amount Already Allotted	Amount Now Allotted	Figures in Lakhs
			Total Amount Alloted
Jammu	11.00	17.70	28.70
Udhampur	1.85	2.90	4.75
Samba	9.30	14.60	23.90
Kathua	4.55	8.25	12.80
Reasi	3.20	5.10	8.30
Ramban	3.40	4.15	7.55
Kishtwar	1.70	2.70	4.40
Doda	3.60	5.65	9.25
Poonch	2.40	3.75	6.15
Rajouri	15.00	23.80	38.80
<b>Total</b>	<b>56.00</b>	<b>88.60</b>	<b>144.60</b>
Direction & Administration	4.40	0.00	4.40
<b>Grand Total</b>	<b>60.40</b>	<b>88.60</b>	<b>149.00</b>

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Demand No : 08 Finance Department  
Head of Department : 0701 Director School Education Jammu  
Major Head of Account : 2071 Pensions and Other Retirement Benefits  
Sub Major Head : 01 Civil  
Minor Head : 115 Leave Encashment Benefits  
Group Head : 0099 General  
Sub Head : 2190 Secretary Finance  
Detailed Head : 670 Leave Encashment

01-Elementary Scheme

Sub: Allotment under Object / Detailed Head: 670 Leave Encashment for the year 2017-18.

ORDER

As approved by Director School Education Jammu, Sanction is hereby accorded to the allotment of funds under Major Head-2071 Pension and Other Retirement benefits, 01- Civil /115 Leave Encashment Benefits in favour of the Chief Education Officers of Jammu Division under (01-Elementary Scheme) in order to meet the expenditure for the year 2017-18 subject to the following conditions indicated below:


The amount is debit to the Account Head: 2071 Pension and Other Retirement Benefits as per 6-Tier Classification given above.

The allotment is as per the list provided by CEO concerned during Revised Budget Estimate 2017-18. The amount is released after taking into consideration the list of retirees including backlog cases. The Leave sanctioning authorities shall carefully verify the service record of the retiring Govt. employees while sanctioning leave encashment/retirement benefits. In case any excess payment is found made/detected, the leave sanctioning authorities shall be personally responsible for the irregularity.

The DDO will operate upon the grants strictly under rule. The DDO shall ensure that the claim of Cash-In-Lieu is drawn on or after the date of retirement and not before the date of retirement. The DDO will further verify the claim and ensure that period of retaining during vacation is authorized by the competent authority. The DDO shall ensure that the leave encashment is disbursed in favour of those retirees only whose case stands kept projected in Revised Estimates / Budget Estimates.

The Directorate has to be informed of the expenditure incurred / disbursement made by the CEOs under this Major Head.

Uploading of all data /expenditure on BEAMS is mandatory. Non-compliance shall be viewed seriously.

  
Chief Accounts Officer  
Directorate of School Education  
Jammu

No: DSEJ/Acctts/ 88 56-66

Dated: 08.02.2018

Copy to the:-

1. Principal Accountant General, Jammu.
2. Chief Education Officer (All) for information.
3. Treasury Officer Concerned.
4. I/c Computer Section for uploading on official website: [www.schedujammu.nic.in](http://www.schedujammu.nic.in).

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# DIRECTORATE OF SCHOOL EDUCATION JAMMU

MUTHI CAMP ROAD, JAMMU J&K -181205

Anexure "A" to this office Order No:

DSEJ/Accts/Budget/CIL/2017-18/ 8856-66


Dated: 08 -02-2018

670: Leave Encashment

01 - ELEMENTARY EDUCATION

Name of the District/ Chief Education Officer	Amount Already Allotted	Amount Now Allotted	Figures in Lakhs
			Total Amount Alloted
Jammu	44.59	96.02	140.61
Udhampur	55.14	48.86	104.00
Samba	9.27	20.73	30.00
Kathua	12.02	19.98	32.00
Reasi	19.75	40.25	60.00
Ramban	26.42	47.58	74.00
Kishtwar	11.10	3.90	15.00
Doda	31.02	20.98	52.00
Poonch	12.10	28.90	41.00
Rajouri	32.77	54.23	87.00
<b>Grand Total</b>	<b>254.18</b>	<b>381.43</b>	<b>635.61</b>

Note: Funds wherever not required be surrendered immediately.

  
Chief Accounts Officer  
Directorate of School Education  
Jammu





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Demand No : 08 Finance Department  
Head of Department : 0701 Director School Education Jammu  
Major Head of Account : 2071 Pensions and Other Retirement Benefits  
Sub Major Head : 01 Civil  
Minor Head : 115 Leave Encashment Benefits  
Group Head : 0099 General  
Sub Head : 2190 Secretary Finance  
Detailed Head : 670 Leave Encashment

**02-Secondary Scheme**

**Sub: Allotment under Object / Detailed Head: 670 Leave Encashment for the year 2017-18.**

As approved by Director School Education Jammu, Sanction is hereby accorded to the allotment of funds under Major Head-2071 Pension and Other Retirement benefits, 01- Civil /115 Leave Encashment Benefits in favour of the Chief Education Officers of Jammu Division / Chief Accounts Officer, DSEJ under **(02-Secondary Scheme)** in order to meet the expenditure for the year 2017-18 subject to the following conditions indicated below:

The amount is debit to the Account Head: 2071 Pension and Other Retirement Benefits as per 6-Tier Classification given above.

**The allotment is as per the list provided by CEO concerned during Revised Budget Estimate 2017-18. The amount is released after taking into consideration the list of retirees including backlog cases.** The Leave sanctioning authorities shall carefully verify the service record of the retiring Govt. employees while sanctioning leave encashment/retirement benefits. In case any excess payment is found made/detected, the leave sanctioning authorities shall be personally responsible for the irregularity.

The DDO will operate upon the grants strictly under rule. The DDO shall ensure that the claim of Cash-In-Lieu is drawn on or after the date of retirement and not before the date of retirement. The DDO will further verify the claim and ensure that period of retaining during vacation is authorized by the competent authority. The DDO shall ensure that the leave encashment is disbursed in favour of those retirees only whose case stands kept in Revised Estimates / Budget Estimates.

**The Directorate has to be informed of the expenditure incurred / disbursement made by the CEOs under this Major Head.**

**Uploading of all data /expenditure on BEAMS is mandatory. Non-compliance shall be viewed seriously.**

Chief Accounts Officer  
Directorate of School Education  
Jammu

No: DSEJ/Accts/ 8845-55

Dated: 08/02/2018

Copy to the:-

1. Principal Accountant General, Jammu.
2. Chief Education Officer (All) for information.
3. Treasury Officer Concerned.
4. Nazir / Cashier, DSEJ for information and necessary action.
5. I/c Computer Section for uploading on official website: [www.schedujammu.nic.in](http://www.schedujammu.nic.in).



GOVERNMENT OF JAMMU AND KASHMIR  
DIRECTORATE OF SCHOOL EDUCATION JAMMU  
MUTHI CAMP ROAD, JAMMU J&K -181205

0191-2598803  
caodsej@gmail.com

Anexure "A" to this office Order No:

DSEJ/Acctts/Budget/CiL/2017-18/ 8845-55

Dated: 08 -02-2018

670: Leave Encashment

02- SECONDARY EDUCATION

Name of the District/ Chief Education Officer	Amount Already Allotted	Amount Now Allotted	Figures in Lakhs
			Total Amount Allotted
Jammu	207.74	187.61	395.35
Udhampur	99.40	40.37	139.77
Samba	26.99	36.78	63.77
Kathua	41.22	92.77	133.99
Reasi	54.51	18.49	73.00
Ramban	15.06	20.71	35.77
Kishtwar	22.54	4.83	27.37
Doda	65.52	27.10	92.62
Poonch	39.45	76.02	115.47
Rajouri	105.67	134.54	240.21
<b>Total</b>	<b>678.10</b>	<b>639.22</b>	<b>1317.32</b>
Direction & Administration (Chief Accounts Officer, DSEJ)	18.00	12.50	30.50
<b>Grand Total</b>	<b>696.10</b>	<b>651.72</b>	<b>1347.82</b>

Note: Funds wherever not required be surrendered immediately.

Chief Accounts Officer  
Directorate of School Education  
Jammu