

I/1089/2021

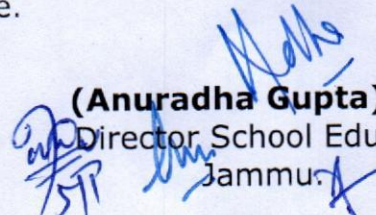
**Government of Jammu and Kashmir**  
**DIRECTORATE OF SCHOOL EDUCATION, JAMMU**

Web site: www.schedujammu.nic.in/e-mail: dse.jammu@jk.gov.in/Ph./Fax No:191-2598439

Sub: Drawal of salary in favour of Senior Assistant.

**ORDER No: 488 - DSEJ of 2021**  
**D A T E D: 05-01-2021**

- i) Sanction is hereby accorded to the drawal of salary in favour of Mtr. Farida Begum, Senior Assistant against the vacant post of Senior Assistant, HSS Malothi, Doda w.e.f October 2020 to April 2021.
- ii) The Principal, HSS Malothi, Doda shall draw and disburse the salary in favour of the said Senior Assistant w.e.f October 2020 to April 2021, after observing all the codal formalities as are required under rules in accordance with the circular instructions of the Finance Department issued vide Circular No. 104-F of 2018 dated 27-03-2018 and the allowances shall also be regulated in accordance with the rules in vogue. It should also be ensured by the concerned DDO that there is no double drawal in the account and they shall be personally responsible for cross checking that the Senior Assistant had attended official duties or was on sanctioned leave during the period for which the salary is to be drawn. Besides, this the DDO shall draw the salary of the Senior Assistant as per the instructions issued by the Finance Department as per Circular No.FD-VII-Gen (2009-10-II) dated 09-07-2020.
- iii) This order shall be implemented only if received through official e-mail [dse.jammu@jk.gov.in](mailto:dse.jammu@jk.gov.in)
- iv) The order is also available on the official website [schedujammu.nic.in](http://schedujammu.nic.in) of the Directorate.

  
**(Anuradha Gupta) KAS**  
 Director School Education  
 Jammu.

No. DSEJ/NG/NT-2021/ 426-29  
 Copy to the:-

dated: 05-01-2021

- 1 Administrative Secretary, School Education Department, Civil Secretariat, Jammu for kind information.
- 2 Chief Education Officer, Doda for information and necessary action.
- 3 I/C Computer Section for uploading the order on the official website of this Directorate.
- 4 Office file.