

**GOVT. OF JAMMU & KASHMIR**  
**DIRECTORATE OF SCHOOL EDUCATION, JAMMU**

**Subject:- Post- Facto Permission cases of Lecturer/Master for making entry in the Service records.**

**ORDER**

As recommended by the District Level Committees, post facto sanction is hereby accorded in respect of the following in service teaching staff/Non-Teaching of this department to the grant of permission to make entry of degrees in their service record, who have passed the Examination from the Jammu/Kashmir/IGNOU & Garhwal (Uttarakhand) Universities during the session shown against each in private capacity through correspondence subject to the following conditions.

- 1/ That the teaching staff who have applied for permission has passed the said examination and leave availed by him/her has been entered in his/her service record and have also sought the prior permission from the concerned CEO.
- 2/ That the Drawing and Disbursing Officers will be further personally accountable for any financial lapse, in case at any stage, it is found that the official has been paid for the period he/she was undergoing his/her regular class work in the University while being shown present in the Institution, with a view to ensure that nothing of this sort happens and the certificate from the concerned University/Head of the Department should be obtained certifying the period for which the official has attended the class work so that accordingly corresponding action of sanctioning of leave could be entailed to avoid in any irregularity/financial lapse.
- 3/ That the DDO concerned while making the entry of the qualification in the Service Book shall clearly mention that the concerned official /officer has passed the requisite qualification in private capacity through Campus of the concerned University indicating the reference of permission accorded by this Directorate.

| S.No. | Name of Distt. | Name of Official         | Desig.       | Place of posting             | Subject          | University            | Yr. of Passing | Nature of leave availed.  |
|-------|----------------|--------------------------|--------------|------------------------------|------------------|-----------------------|----------------|---|
| 1     | Jammu          | Parshotam Kumar Bhardwaj | Master       | M.S. Kalla Kaam Zone Bhalwal | M.A. (Economics) | IGNOU                 | 2017           | 02 Day Casual leaves/Summer vacations in the year 2016 & 2017                                       |
| 2     | Jammu          | Anu Sharma               | Sr. Lecturer | HSS Bishnah                  | B.Ed.            | Kashmir               | 2016           | 10 day casual leaves/11 Day Commuted leaves/Summer vacations  |
| 3     | Kathua         | Sudesh Kumari            | Master       | MS Ladwal Zone Hiranagar     | M.A. (Hindi)     | Jammu                 | 2000           | 11 Day Casual leaves during the year 1998 & 1999  |
| 4     | Rajouri        | Bharat Bhushan           | Master       | HS Chakjarallan              | M.Com.           | Garhwal (Uttarakhand) | 2012           | 53 Days Half Pay Leaves during the year 2011 & 2012/08 Day casual leaves in the year 2012.          |
| 5     | Rajouri        | Abdul Razaq Malik        | Lecturer     | HSS Samote                   | B.Ed.            | Kashmir               | 2014           | 36 Day commuted leaves during the year 2012 & 2013/01 Casual leave/Pooja Holidays/Winter vacations. |
| 6     | Rajouri        | Shabina Kousar           | Lecturer     | HSS Kandi                    | B.Ed.            | Kashmir               | 2014           | 42 Day Commuted leaves during the year 2012 & 2013/Pooja Holidays/Winter Vacations                  |

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|---|---------|-------------|--------|--------------|-------------------|-------|------|--|
| 7 | Rajouri | Netar Singh | Master | HSS Kalakote | M.A.<br>(English) | IGNOU | 2017 | 11 Day Casual leaves during the year 2014 & 2015/Winter vacations/Holidays |
|---|---------|-------------|--------|--------------|-------------------|-------|------|--|

This is issued with the approval of Director School Education, Jammu.

No : DSEJ/Trg/  
Copy to the :-

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Dated : 03-01-2018

Joint Director (Trg)  
Directorate of School Education,  
Jammu.

02/01/18

- 1 P.A to Director School Education for information of worthy Director;
- 2 Chief Education Officer Jammu/Kathua/Rajouri for information and n/a;
- 3 Principal/Headmasters(B/G)----- for information and n/a;
- 4 I/C Computer Section to upload in the Official website.